

**INSTRUCTIONS
FOR HOLDING 4-H MEDALS CLASSES
KING COUNTY HORSE**

1. If the judge is not familiar with the medals rules, the show steward needs to review them with him/her. **THE JUDGE DOES NOT HAVE TO AWARD A MEDAL.** Be sure the judge is aware of this fact.
2. Patterns need to be posted at least one hour prior to the class. To make it easier, post them all at once.
3. The show secretary signs and dates the medals cards of medal winners. If the chairperson or the Medals Committee is at the show, he/she may also sign.
4. If there is a dispute, contact the medals representative at the show. The show steward and medals representative should make an informed decision. Document details of the dispute to the Medals Chair in writing.
5. The cost of \$10 per medal awarded plus entry fees for all the supreme riders must be paid to the King County Leaders Committee.
6. If the medals representative cannot make it to the show, the medals and equipment will be given to the club sponsoring the show. These materials need to be returned within seven (7) days after the show. (Note: Be sure to return all material and equipment to the medals boxes.)
7. If a jump class is offered, parents and competitors need to sign the permission to jump form.

**FORMS TO BE COMPLETED AND RETURNED WITHIN
5 DAYS OF THE SHOW**

Send to Medals Chair:(Lori Glasgow)

Record of Medals Awarded
Supreme Points Awarded
Record of Qualifying Riders
Fit and Show Blue Danish Results

Send to KC 4-H Horse Leaders Treasurer:

Show Recap Sheet and payment

Paula Stobart 38235 247th Ave SE Enumclaw, WA 98022

Sent to Novice Program Chairperson:

Novice Danish Results

**KING COUNTY 4-H HORSE LEADERS
CONTRACT FOR HORSE SHOW OFFICIAL**

Name of Official _____ Show Name _____
Official Position _____ Show _____
Date(s) _____
Show Beginning _____ Show Ending _____
Address _____ Home Phone _____
City _____ Cell Phone _____
State _____ Zip Code _____ Fax _____
Fee per day _____ Total Fee(s) _____

1. The official is responsible for selecting and publishing patterns for posting for the following classes:

2. Patterns to be forwarded to Show Management one week prior to day of show
3. King County, Washington State 4-H, then WSHA, then AHSA rules apply as per rules book(s) included with this contract.
4. The above named official agrees to officiate at the show designated above, arriving no later than ½ hour before show starting time.
5. Official agrees to provide comment on judge's cards as time is allowed. Cards will be posted after classes. Personal encouragement to participants is encouraged.

The show will be responsible for the following expenses:

Lodging: _____ Dates: _____

Reservations have been made at : _____

Payment for lodging for the above named official is to be billed directly to Show Manager with original receipt and will be reimbursed day of show or by mail.

Meals: _____

Travel expenses from: _____ One Way _____ Round Trip _____

Public transportation via _____ In the amount of \$ _____

(To be paid by the official and reimbursed with original receipt)

Personal Auto _____ Miles at \$ _____ per mile for a total of \$ _____

Other _____

It is further agreed those expenses other than specified above, i.e. phone calls, drinks, liquors, and bar charges are the responsibility of the official. It is further agreed that lodging, meals, or transportation for any other person accompanying the official are not the responsibility of the Horse Show Management.

Show Manager/Show Secretary

Official

Date _____

Date _____

NOVICE PERFORMANCE RIDER DIVISION, KING COUNTY

Novice Guidelines: Riders who are inexperienced in the show ring, extremely timid riders and beginning riders are appropriate for the Novice Program. The intent of this program is that King County 4-h shows will provide, at their discretion, walk/trot classes for the Novice rider. All novice classes must be placed using the Danish Ribbon system.

1. This division is designed for the inexperienced rider. A 4-H'er is eligible for the Novice Program if they are in their first or second year of showing, riders with special needs or riders who have been showing in a different discipline and wish to begin showing in a new discipline for only one year and they cannot be eligible for State competition in that new discipline. A 4-H'er will be considered to enter or remain in the Novice Program if the Horse Leader recommends entry or remaining in the Novice division. Safety is a determining factor; horsemanship skill refinement is integral to the 4-H'ers overall achievement.
2. If the rider fits under these guidelines, he/she is then eligible to participate in the following classes:
Novice Showmanship, will not require pivots or side-passing in the pattern
Novice Stock Seat Equitation
Novice English Equitation (Hunt or Saddle Seat)
Novice Bareback Equitation
Novice Trail (will have no more than 5 obstacles, will not contain obstacles that require a pivot or side-passing and will comply with "Jr" membership guidelines for trail)
3. All of the above stated classes will be judged as per King County 4-H guidelines. Any 4-H'er receiving three Blue Danish Ribbons in the Novice Program will no longer be eligible for that level and must enter the next level he/she is eligible for.
4. Once designated as a 4-H novice rider he/she must stay in the Novice classes for the entire 4-H year, unless the 4-H leader recommends advancing the rider to the next level. Once the 4-H'er has moved from Novice to the advanced division, he/she cannot return to the Novice division.
5. The Novice Performance Rider Chairperson will determine appropriate class entries. Club leaders will bring names of recommended Novice to the February Leader's committee meeting. Grievances will be handled according to King County guidelines.
6. A minimum of two riders will be necessary to hold a Novice class. If there are greater than 10 Novice riders in a class the class may be split.
7. To be eligible to ride for King County Fair in their age division a 4-H'er must participate in at least two shows at that level prior to King County Fair with leader approval.
8. Novice riders will receive premium money for ribbons received at King County Fair.
9. Novice riders are not eligible for State competition or for the Medal's program.
10. Novice riders cannot enter classes that require jumping.
11. Novice riders must adhere to the same dress code, tack requirements and conduct, as all 4-H Horse Show exhibitors are required to.
12. All Novice riders must be accompanied at all times except while participating in a class. At Show Management discretion, attendance by a parent or guardian may be required.
13. Cards will be issued to riders that have been identified, as Novice and every Novice rider must present his/her card to the show secretary when entering a 4-H show. If the Novice rider has moved up in his/her division, the card must have the Leader's signature prior to entering in the higher division.

It is recommended that these rules be included in the King County 4-H Horse Science Project Rules.

King County Medals Program – Record of Qualifying Riders

Date _____ Club _____ Show Secretary _____

Judge(s) _____ Show Location _____ Phone _____

HIGH BLUE QUALIFIERS

| Showmanship | Hunt Seat Eq | Stock Seat Eq |
|-------------|--------------|---------------|
| | | |
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| Saddle Seat Eq | Bareback Eq | Trail |
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DRESSAGE QUALIFIERS

List all dressage scores 60% and above in regular classes.
List Medals rides: 61% and up Bronze: 62% and up Silver: 63% and up Gold and Supreme

| RIDER | TEST SCORE | TEST PERFORMED |
|-------|------------|----------------|
| | | |
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| | | |
| | | |
| | | |

Please return to Lori Glasgow PO Box 1410 Buckley, WA 98321
Or Fax to 360.829.6355 If you have any questions please call me at: 360 829-4115

RELEASE FORM

HUNT SEAT OVER Fences Classes (including Silver, Gold, and Supreme Medals Classes)

Date _____

Type of Show _____

Club Sponsoring 4-H Show _____

The undersigned is aware that there are certain risks of injury that necessarily accompany any activity concerning horses. The undersigned assumes the risks of injury or damage, which may be sustained while participating in this class. The undersigned also acknowledges that the rider _____ and the horse _____ have been trained and are competent and capable of jumping 2'6" jumps at the 4-H event listed above.

Rider Signature

Parent or Trainer Signature

RELEASE FORM

HUNT SEAT OVER Fences Classes (including Silver, Gold, and Supreme Medals Classes)

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Rider Signature

Parent or Trainer Signature

Washington State 4-H Incident Report Form

(Complete one on each person involved)

Please submit this form to the county 4-H office within seven days of the incident. Also include any photographs, news articles, police reports, coroner's reports, etc.

Name of 4-H sponsored event: _____

Date of event: _____ Location: _____ County: _____

Club: _____ Contact Person: _____ Phone: _____

Address: _____

Person involved: _____
Last name First name Middle initial

Address: _____

Age: _____ Sex: Male: _____ Female: _____ Status of Event: _____

Type of incident: Behavioral: _____ Accident: _____ Illness: _____

Other: _____

Date of Incident: _____ Time of Incident: _____ (am/pm)

Emergency reported to: _____ by: _____

Volunteer/Staff in charge at time of incident: _____

Parent or Guardian Notified –Date: _____ Time: _____ By whom: _____

Emergency Contact Notified – Contact Name _____ Phone: _____
Date: _____ Time: _____ By whom: _____

Adult(s) on the scene _____

Adult(s) rendering aid _____

WITNESS: (have at least two, more may be useful)

Name: _____

Address: _____

Where located at time of incident? _____

Over Please

Description of Incident
(Use additional pages if necessary)

1. Sequence of activity (e.g., at end of the workshop, at the beginning of club meeting, during leisure time. What had preceded in terms of type of activities?)

2. Location (e.g., where did the incident occur in the workshop/activity space in relation to instructor/supervisor and other participants?) A diagram is frequently helpful.

3. Just exactly what was the person involved doing and how did the incident occur? What was going on? Who was involved?

4. What could/should the injured person have done to have prevented the incident? (If appropriate, might ask the person involved what he/she could have done to prevent the injury?)

5. Action taken at time of incident:

6. Action taken as follow-up to incident:

FOLLOW UP REQUIRED:

| | | |
|-------|----------|-------|
| _____ | _____ | _____ |
| Name | Position | Date |
| _____ | _____ | _____ |
| Name | Position | Date |

Signatures of persons completing all or part of report

SHOW RECAP SHEET

KING COUNTY 4-H HORSE LEADERS

Show Date _____ Club _____

Show Secretary _____ Phone _____

Number of Participants _____ X \$5.00 = _____

Medals Awarded _____ X \$10.00 = _____

Supreme Entrants _____ X Class Fees = _____

Total amount due Horse Leaders = _____

Make Checks Payable to KC 4H Leaders Committee

Date Paid _____

Check No _____

Paid By _____

Phone No _____

Return with payment to KC 4-H Horse Leaders Treasurer:

Paula Stobart
38235 247th Ave SE
Enumclaw, WA 98022
360.825.7354
253.797.0895

King County Judge Evaluation

JUDGE:
CLUB:

SHOW DATE:
LEADER:

Please circle 1-10 with 10 being the best score, and make any additional comments desired.

Was judge prepared and on time? 1 2 3 4 5 6 7 8 9 10
Comment:

Did judge use time efficiently? 1 2 3 4 5 6 7 8 9 10
Comment:

Did judge work within 4-H rules? 1 2 3 4 5 6 7 8 9 10
Comments:

Was judge given current #4753 Rules Book and Medals book with current revisions? __yes/ __no
Date given:

Did judge work well with children? 1 2 3 4 5 6 7 8 9 10
Comments:

Did judge work well with show management? 1 2 3 4 5 6 7 8 9 10
Comments:

What did you like about this judge?

What did you dislike about this judge?

Would you use this judge again?

Were there any problems with medals classes or with medals procedures?

Any additional comments:

Please return to: Lori Glasgow PO Box 1410 Buckley, WA 98321